Caution: DRAFT FORM

This is an advance proof copy of an IRS tax form. It is subject to change and OMB approval before it is officially released. You can check the scheduled release date on our web site (www.irs.gov).

If you have any comments on this draft form, you can submit them to us on our web site. Include the word DRAFT in your response. You may make comments anonymously, or you may include your name and e-mail address or phone number. We will be unable to respond to all comments due to the high volume we receive. However, we will carefully consider each suggestion. So that we can properly consider your comments, please send them to us within 30 days from the date the draft was posted.

Form W-4 (2005)

Purpose. Complete Form W-4 so that your employer can withhold the correct Federal income tax from your pay. Because your tax situation may change, you may want to refigure your withholding each year.

Exemption from withholding. If you are exempt, complete only lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2005 expires February 16, 2006. See Pub. 505, Tax Withholding and Estimated Tax.

Note: You cannot claim exemption from withholding if: (a) your income exceeds \$XXX and includes more than \$XXX of unearned income (e.g., interest and dividends) and (b) another person can claim you as a dependent on their tax return.

Basic instructions. If you are not exempt, complete the Personal Allowances Worksheet below. The worksheets on page 2 adjust your withholding allowances based on itemized

deductions, certain credits, adjustments to income, or two-earner/two-job situations. Complete all worksheets that apply. However, you may claim fewer (or zero) allowances.

Head of household. Generally, you may claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See line **E** below.

Tax credits. You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the Personal Allowances Worksheet below. See Pub. 919, How Do I Adjust My Tax Withholding? for information on converting your other credits into withholding allowances.

Nonwage income. If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax payments using **Form 1040-ES,** Estimated Tax for Individuals. Otherwise, you may owe additional tax.

Two earners/two jobs. If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others.

Nonresident alien. If you are a nonresident alien, see the **Instructions for Form 8233** before completing this Form W-4.

Check your withholding. After your Form W-4 takes effect, use Pub. 919 to see how the dollar amount you are having withheld compares to your projected total tax for 2005. See Pub. 919, especially if your earnings exceed \$XXX,XXX (Single) or \$XXX,XXX (Married).

Recent name change? If your name on line 1 differs from that shown on your social security card, call 1-800-772-1213 to initiate a name change and obtain a social security card showing your correct name.

Pour wages from a second job or your spouse's wages (or the total of both) are \$1,000 or less. C Enter "1" for your spouse. But, you may choose to enter "-0-" if you are married and have either a working spouse or more than one job. (Entering "-0-" may help you avoid having too little tax withheld.). C D Enter number of dependents (other than your spouse or yourself) you will claim on your tax return D D Enter "1" if you will file as head of household on your tax return (see conditions under Head of household above) E Enter "1" if you have at least \$X,XXX of child or dependent care expenses for which you plan to claim a credit . F	A Enter "1" for your self if no one else can claim you as a dependent. A Pou are single and have only one job; or B Enter "1" if: A You are married, have only one job; or Your wages from a second job or your spouse's wages (or the total of both) are \$1,000 or less. C Enter "1" for your spouse. But, you may choose to enter "-0" if you are married and have either a working spouse or more than noe job. (Entering "0-0" may help you avoid having too little tax withheld.). C Enter "1" if you will file as head of household on your tax return (see conditions under Head of household above). E Enter "1" if you will file as head of household on your tax return (see conditions under Head of household above). E Inter "1" if you have at least \$X,XXX of child or dependent care expenses for which you plan to claim a credit. Fenter "1" if you will file as head of household above). E Inter "1" if you have at least \$X,XXX of child or dependent care expenses for which you plan to claim a credit. Fenter "1" if you that income will be less than \$XX,XXX (\$XX,XXX if married), enter "2" for each eligible child. If your total income will be less than \$XX,XXX (\$XX,XXX if married), enter "2" for each eligible child plus "1" additional if you have four or more eligible children. A dilines A through G and enter total hers. Note: This may be different from the number of exemptions you claim on your tax return. A dilines A through G and enter total hers. Note: This may be different from the number of exemptions you claim on your tax return. A dilines A through G and enter total hers. Note: This may be different from the number of exemptions you claim on your tax return. A dilines A through G and enter total hers. Note: This may be different from the number of exemptions you claim on your tax return. A dilines A through G and enter total hers. Note: This may be different from the number of exemptions you claim on your tax return. A g I you have more than one job or are married and you and your spouse both work and the combin						
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